



# **FORWARD PLAN**

**12 June 2015 - 14 October 2015**

**Produced By:**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 18/06/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Confirmation of Article 4 Direction, The Punchbowl Public House, Lowther Street, York

**Description:** Purpose of Report: To report on the consultation following the making of the Article 4 Direction to prevent the change of use of the public house to an otherwise permitted use.

The Executive Member will be asked to confirm the Article 4 Direction.

This decision will be taken at a public Executive Member decision session to be held on 18<sup>th</sup> June 2015.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Jonathan Carr

jonathan.carr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Disabled Access to York's Heritage & Culture Offer Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Executive with the final report arising from the Disabled Access To York's Heritage Cultural Offer Scrutiny Review.

Executive are asked to approve the recommendations arising from the review Disabled Access to York's Heritage & Culture Offer Scrutiny Review Final Report

This item has been deferred until the next Cabinet which is due to take place on 14 April 2015 because the final report is awaiting consideration by the Learning & Culture Overview & Scrutiny Committee on 18 March 2015.

This item will now be considered by the Executive on 25 June 2015 because the April meeting has been cancelled.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr

**Deadline for Report:** 20/05/15

**Lead Member:** Councillor Dave Taylor

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:** Contact the report author.

**Background Documents:** Disabled Access to York's Heritage & Culture Offer Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Narrowing the Gap Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Executive with the final report arising from the Narrowing the Gap Scrutiny Review.

Executive are asked to approve the recommendations arising from the review.

This item has been deferred until the next Cabinet which is due to take place on 14 April 2015 because the final report is awaiting consideration by the Learning & Culture Overview & Scrutiny Committee on 24 February 2015.

This item will now be considered at Executive on 25 June 2015 because the April meeting has been cancelled.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr **Deadline for Report:** 20/05/15

**Lead Member:** Councillor Dave Taylor

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact the report author.

**Consultees:**

**Background Documents:** Narrowing the Gap Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/07/15



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Entrepreneurship Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Executive with the Final Report arising from the Entrepreneurship Scrutiny Review. Executive are asked to approve the recommendations arising from the review

This item will now be considered at Executive on 25 June 2015 because the April meeting has been cancelled.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr

**Deadline for Report:** 20/05/15

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:**

**Consultees:**

**Background Documents:** Entrepreneurship Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Online Skills / E-Commerce Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Executive with the final report arising from the Online Skills / E-Commerce Scrutiny Review

The Executive are asked to approve the recommendations arising from the review

**Wards Affected:** All Wards

**Report Writer:** Steven Entwistle **Deadline for Report:** 20/05/15

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Steven Entwistle, Scrutiny Officer

steven.entwistle@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:** monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** Online Skills / E-Commerce Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Disposal of Oliver House - former Elderly People's Home

**Description:** Purpose of Report: Oliver House has been marketed for sale and this report will review bids and recommend a preferred bidder.

Executive is asked to select a preferred bidder to purchase Oliver House.

To enable wider discussion of this matter, this item was referred to Cabinet by the Cabinet Leader, Finance & Performance at his Decision Session on 19 March 2015.

This decision will now be made by the Executive on 25<sup>th</sup> June.

**Wards Affected:** Micklegate Ward

**Report Writer:** Tracey Carter **Deadline for Report:** 20/05/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Disposal of Oliver House - former Elderly People's Home

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Procurement of Council Security Services

**Description:** Purpose of Report: The report will seek Executive approval for the commencement of a procurement of security services across all council properties to replace a wide range of small contracts and local arrangements in order to improve service quality and reduce cost.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 20/05/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Consultation with staff and unions

**Consultees:**

**Background Documents:** Procurement of Council Security Services

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Adult Social Care

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** The Leasehold of Stonebow House

**Description:** Purpose of Report: The report sets out future options for the leasehold of Stonebow House. The freehold of the property currently resides with CYC and the leasehold is due to be sold imminently.

Executive are asked to consider these future options for the leasehold of Stonebow House.

This item has been withdrawn from the Forward Plan as the leasehold for the building has been sold so a decision is no longer needed.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tracey Carter

**Deadline for Report:** 15/06/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the

savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact report author

**Consultees:**

**Background Documents:** The Leasehold of Stonebow House

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Condition of 17-21 Piccadilly

**Description:** Purpose of Report: The report provides Executive Members with details of a recent structural survey of 17-21 Piccadilly.

Executive will be asked to consider the findings of this structural survey and decide how to respond to these issues.

**Wards Affected:** Guildhall Ward

**Report Writer:** Philip Callow

**Deadline for Report:** 18/05/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Condition of 17-21 Piccadilly

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/07/15



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** New Council House Build Phase 2

**Description:** Purpose of Report: To identify sites for new council house buildings.

Executive are asked to approve the use of the identified sites and budget to build new council homes.

This will be considered by the Executive at their meeting on 25 June as the decision needs to be made prior to 30<sup>th</sup> June.

**Wards Affected:** Acomb Ward; Fishergate Ward

**Report Writer:** Steve Waddington  
**Lead Member:** Executive Member for Housing and Safer Neighbourhoods  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Steve Waddington, Assistant Director Housing and Public Protection

steve.waddington@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Ward members  
Legal  
Property  
Finance

**Consultees:**

**Background Documents:** New council house build phase 2

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Senior Management Structure of City of York Council (CYC)

**Description:** Purpose of Report: Executive are asked to

- approve the undertaking of a review of the senior management arrangements within the CYC.
- establish a requirement for a £200k annual saving to be achieved from a review of Director and Assistant Directors.
- require the findings of review and proposals for a revised senior management structure to be reported to Executive in August 2015.

**Wards Affected:** All Wards

**Report Writer:** Mark Bennett, David Walmsley

**Deadline for Report:** 15/06/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Chief Executive

**Contact Details:** Mark Bennett

mark.bennett@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Senior Management  
Trade Unions  
Elected Members

**Consultees:**

**Background Documents:** Senior Management Structure of City of York Council (CYC)

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/06/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** City of York Council Plan 2015-2019

**Description:** Purpose of Report: Executive are asked to

- approve the draft Council Plan for the City of York 2015-2019 for consultation between July and September 2015.
- request a further report detailing the outcomes of this consultation with any resulting proposed revisions to the plan be presented to the September Executive.

**Wards Affected:** All Wards

**Report Writer:** David Walmsley

**Deadline for Report:** 15/06/15

**Lead Member:** Executive Leader, Finance & Performance, Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Chief Executive

**Contact Details:** David Walmsley, Programme Director, Business Consolidation

david.walmsley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** July to September 2015. Consultation with residents, communities, business and partner agencies via meetings, neighbourhood forums, web.

**Consultees:**

**Background Documents:** City of York Council Plan 2015-2019

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive Leader, Finance & Performance

**Meeting Date:** 29/06/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Applications for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: This report presents applications to list Holgate Allotments, Melbourne PH and Clementhorpe Maltings as assets of community value.

The Executive Leader is asked to decide whether the above allotment site, public house and unused building should be added to the list of assets of community value.

This decision will be taken at a public Executive Leader Decision session on 29 June 2015.

**Wards Affected:** Fishergate Ward; Holgate Ward; Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Philip Callow

philip.callow@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive Leader, Finance & Performance

**Meeting Date:** 29/06/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Pioneer Business Park – Application to remove restrictive covenant

**Description:** Purpose of Report: To report on an application to lift the restrictive covenant in favour of the Council on an office site in Clifton Moor in accordance with the Asset Management Policy

The Executive Leader is asked to decide whether to lift the restrictive covenant on the terms detailed

This decision will be taken at a public Executive Leader Decision session on 29 June 2015.

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Philip Callow

philip.callow@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/07/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 20/07/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Annual Homeless Report 2014/15

**Description:** Purpose of Report: To present the outline of service during 2014/15 and agree priorities for 2015/16.

The Executive Member is asked to agree priorities for 2015/16.

This decision will be taken at a public Executive Member decision session on 20 July 2015. It was originally entered on the forward plan for decision during October due to an administrative error.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing and Safer Neighbourhoods

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Becky Ward, Service Manager

becky.ward@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 23/07/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City and Environmental Services 2014/15 Capital Programme  
Outturn Report

**Description:** Purpose of Report: To present the 2014/15 Capital Programme  
Outturn.

The Executive Member is asked to note the progress in delivering  
schemes, and approve the proposed funding carryovers.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Director of City & Environmental Services

**Contact Details:** David Carter

david.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/08/15



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 23/07/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Aldreth Grove - Petition for ResPark

**Description:** Purpose of Report: To seek permission to undertake a formal consultation with residents.

The Executive Member is asked to approve the report and consider the options presented.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Annemarie Howarth

annemarie.howarth@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 23/07/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Proposal to restrict public rights over the alleyway between Stanley Street and Warwick Street (Stanley Mews)

**Description:** Purpose of Report: To seek approval as to whether or not to seal and make operative the Draft Public Spaces Protection Order.

The Executive Member is asked to note the content of the report and agree the officer recommendation.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Ian Gillies

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Alison Newbould

alison.newbould@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 23/07/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Askham Lane - Petition for Crossing

**Description:** Purpose of Report: To acknowledge receipt of a petition from residents for a formal crossing on Askham Lane in the vicinity of Westfield Primary School.

The Executive Member is asked to acknowledge receipt of the petition and instruct officers to further investigate the need for and feasibility of a crossing.

**Wards Affected:** Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andy Vose

andy.vose@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Update on the Guildhall Project

**Description:** Purpose of Report: To provide an update on the delivery of a Media Arts Centre in the Guildhall.

Executive are asked to consider a potential proposal for interim use of the Guildhall and the establishment of a new Media Arts Guild.

In order to undertake the review, that the new administration have asked for, this item has been deferred to the July Executive.

**Wards Affected:** Guildhall Ward

**Report Writer:** David Warburton **Deadline for Report:** 20/07/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** David Warburton

david.warburton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Digital Media Sector  
University of York  
York St John's University

**Consultees:**

**Background Documents:** Update on the Guildhall Project

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Review of Get York Building Programme 2nd Year

**Description:** Purpose of Report: To review progress of the workstreams under the Get York Building programmes that were agreed at the March 2014 Cabinet Meeting.

Executive are asked to note the contents of the report and to consider the recommendations contained within it.

This decision will now be taken by Executive in June in order to allow full year performance figures to be included rather than year end forecast figures.

To assist with the scheduling of business for the first meeting of the Executive, this item will now be considered at the 30 July 2015 Executive.

**Wards Affected:** All Wards

**Report Writer:** Paul Stamp, Steve Waddington **Deadline for Report:** 20/07/15

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods, Executive Member for Transport and Planning

**Lead Director:** Director of Communities & Neighbourhoods, Director of City & Environmental Services

**Contact Details:** Paul Stamp, Steve Waddington, Assistant Director Housing and Public Protection

paul.stamp@york.gov.uk, steve.waddington@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact Report Author paul.landais-stamp@york.gov.uk 01904 554098, steve.waddington@york.gov.uk 01904 554016

**Process:** Consult report author

**Background Documents:** Review of Get York Building Programme 2nd Year

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Museums Trust (YMT) Funding

**Description:** Purpose of Report: The report sets out potential changes to York Museum Trust's (YMT) charging policy and proposes changes to property leases.

Executive are asked to agree changes to YMT's leases to facilitate the revised charging policy.

To assist with the scheduling of business for the first meeting of the Executive, this item will now be considered at the 30 July 2015 Executive.

Due to a minor change to the YMT's lease this item will now be considered by the Executive Member for Culture, Leisure & Tourism and will be resubmitted to the Forward Plan at a later date.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft

**Deadline for Report:** 20/05/15

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** York Museums Trust Funding

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 (Year End) Performance Monitor

**Description:** Purpose of Report: This report presents details of the Council's performance covering 1 April 2014 to 31 March 2015. This is the fourth report of the financial year and assesses performance against key themes, including Council Plan Priorities.

Executive are asked to note the Council's current performance against its key priorities, from 1 April 2014 to 31 March 2015.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham      **Deadline for Report:** 25/06/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Chief Executive

**Contact Details:** Ian Cunningham

ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

### Consultees:

**Background Documents:** Q4 (Year End) Performance Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Annual Report of the Financial Inclusion Steering Group 2014/15

**Description:** Purpose of Report: To update progress on financial inclusion activities with particular emphasis on the York Financial Assistance Scheme.

Executive are asked to receive the report for information as per Cabinet decision 16 December 2014 (Mid Year Report Of The Financial Inclusion Steering Group 2014/15).

**Wards Affected:** All Wards

**Report Writer:** John Madden

**Deadline for Report:** 25/06/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** John Madden, Benefits Assessments Manager, Resources - Financial Services Group

john.madden@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular

**Reason Key:**

monitoring required

**Making Representations:** Contact report author

**Process:** Contact Report Author

### Consultees:

**Background Documents:** Annual Report of the Financial Inclusion Steering Group 2014/15

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** The Community York Fund

**Description:** Purpose of Report: The report proposes criteria for the Community York Fund for the next period.

Executive will be asked to agree the proposed criteria.

This report was due to be considered at a public Cabinet Member Decision Session on 9 March. It was then slipped to 8 June because of the purdah period.

Update: As the Community York Fund has wider strategic significance, it has been agreed that the decision will be taken by full Executive rather than the Cabinet Member for Health and Community Engagement as originally proposed. This will now be considered by Executive on 30 July in order to allow further time for consultation.

This item has been withdrawn because it will be covered in the Neighbourhood Working Implementation Report that is due to be considered at Executive on 30 July 2015.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Adult Social Care and Health

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme Outturn

**Description:** Purpose of Report: To provide Executive with the outturn position on the capital programme.

Executive are asked to note the outturn and recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Ross Brown

**Deadline for Report:** 25/06/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Capital Programme Outturn

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** 2014/15 Finance and Performance Outturn

**Description:** Purpose of Report: To provide Executive with the year end position on both finance and performance.

**Wards Affected:** Executive are asked to note the outturn.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 25/06/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** 2014/15 Finance and Performance Outturn

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Annual Report & Review of Prudential Indicators 2014/15

**Description:** Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Executive are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 25/06/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Treasury Management Annual Report & Review of Prudential Indicators 2014/15

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Neighbourhood Working Implementation

**Description:** Purpose of Report: The report sets out next steps with implementation of the Council's Neighbourhood Working model including allocation of the Environmental Improvement Fund, criteria for the Community York Fund, and the approach to community development.

Executive are asked to agree next steps with implementation of the Council's neighbourhood Working model including allocation of the Environmental Improvement Fund, criteria for the Community York Fund, and the approach to community development.

This decision will now be taken by Executive at their meeting on 30 July in order to allow more time for consultation.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft

**Deadline for Report:** 24/06/15

**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader), Executive Member for Environment

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular

**Reason Key:**

monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Neighbourhood Working Implementation

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Castlegate: Update and future models of delivery

**Description:** Purpose of Report: At the 10 February 2015 Cabinet meeting, members received an update report on developments in relation to the transformation of information, advice, guidance and support services for young people currently delivered from Castlegate. The February report outlined the activity which had taken place since October 2014 to review the original business case and to develop alternative models of delivery and identify new sources of funding to inform a revised business case.

At the Full Council Budget Meeting in February 2015 funding was agreed to provide funding to support the current model of service delivery from Castlegate whilst alternative options were explored. Exploration of alternative models has continued through meetings of a subgroup of YorOk partners, which has included representatives from health, further and higher education. These models are informing the development of a revised business case.

Members will be asked to approve the work to date to develop a revised business case.

**Wards Affected:** All Wards

**Report Writer:** Steve Flatley

**Deadline for Report:** 20/07/15

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children's Services, Education and Skills

**Contact Details:** Steve Flatley, Connexions Manager

steve.flatley@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** The consultation document was sent to approximately 200 individuals and organisations on 8 December 2014 with a deadline for returns by 15 December 2014. The consultation focused on the proposal outlined in the business case. We received 22 responses from partners, including three from Local Authority (LA) partners, five from mental health charities, clinicians and children's health clinicians, four from schools,



colleges and providers, three from Connexions staff, three from the housing sector and one from the Police and Crime Commissioner's office (PCC) and Job Centre Plus.

Young People Consultation: A large consultation event was held at West Offices with Castlegate users and Year 11s. For groups who felt uncomfortable at large events, smaller and more targeted work was used including 1-2-1 sessions. Additionally, an online survey was made available. In total, the consultation engaged 81 Young People age range 13-25.

The results of the consultation were reported to YorOk sub group and the YorOk Board in February 2015. Feedback broadly favoured the delivery of services to young people from a city centre venue other than West Offices.

Children and young people attending secondary school and FE colleges. Castlegate users age 16 to 25. Partners and stakeholders in youth support, education, health and the voluntary and community sector.

**Consultees:**

**Background Documents:** Castlegate: Update and future models of delivery

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Older Persons' Accommodation Programme Update

**Description:** Purpose of Report: To provide an update on the Older Persons' Accommodation Programme.

Members are asked to approve the business plan and key steps for the programme.

**Wards Affected:** All Wards

**Report Writer:** Roy Wallington

**Deadline for Report:** 20/07/15

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Public Health (Acting)

**Contact Details:** Roy Wallington

roy.wallington@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Older Persons' Accommodation Programme Update

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Holiday Pay and Overtime

**Description:** Purpose of Report: To present Members with a report on the implications of legal judgements in relation to the calculation of holiday pay related to non contractual overtime, and any related decisions.

Members will be asked to note the implications and agree the rate of Holiday Pay to be applied.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield **Deadline for Report:** 20/07/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Janet Neeve, HR Business Partner, Pauline Stuchfield, Assistant Director Customers and People

janet.neeve@york.gov.uk, pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Trade Unions

**Consultees:**

**Background Documents:** Holiday Pay and Overtime

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Central and Access Project

**Description:** Purpose of report: To update Members on the current status of the project to develop the York Central site.

Members will be asked to consider a range of matters regarding the project.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:** Sarah Tanburn

**Deadline for Report:** 20/07/15

**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Sarah Tanburn, Director of City and Environmental Services  
Tel: 01904 55 2375  
sarah.tanburn@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** York Central and Access Project

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Local Plan Update - Housing and Employment Demand

**Description:** Purpose of report: To update Members on the emerging Local Plan relating to updated evidence on the Objective Assessment of Housing Need and Economic Forecasts.

Members will be asked to consider the outcomes of the report relating to housing and employment demand requirements for the Local Plan period up to 2031 and recommend officers to progress with work to support a revised Publication Draft Local Plan.

**Wards Affected:** All Wards

**Report Writer:** Martin Grainger

**Deadline for Report:** 16/07/15

**Lead Member:** Executive Leader, Finance & Performance, Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Martin Grainger, Principal Development Officer Forward Planning, Rachel Macefield

martin.grainger@york.gov.uk, rachel.macefield@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Local Plan Update - Housing and Employment Demand

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Community Stadium and City Leisure Contract

**Description:** Purpose of report: To give Members an update on the progress of the project.

Members will be asked to note the content of the report and await a detailed programme and contract decision report.

**Wards Affected:** All Wards

**Report Writer:** Tim Atkins

**Deadline for Report:** 20/07/15

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tim Atkins

tim.atkins@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Community Stadium and City Leisure Contract

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 17/08/15



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** A Business Improvement District for York: York Business Improvement District (BID)

**Description:** Purpose of Report: The report seeks to update the Executive on the progress made in the development of the York Business Improvement District (BID) area proposals

Executive are asked to

- Lend their support to the proposed BID for York
- Provide a commitment to maintain provision of statutory services relevant to the BID in the city centre
- Approve the arrangements for the Council to operate the ballot and act as the collection agent for the levy
- Consider the financial implications of the BID and how the Council manages any costs incurred whilst assisting the establishment of the BID.

**Wards Affected:** Fishergate Ward; Guildhall Ward; Micklegate Ward

**Report Writer:** Phil Witcherley

**Deadline for Report:** 20/07/15

**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Phil Witcherley, Policy Officer, Penny Nicholson

phil.witcherley@york.gov.uk, penny.nicholson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The recommendations have been developed with City Team York which represents businesses in the city centre.

**Consultees:**

**Background Documents:** A Business Improvement District for York: York Business Improvement District (BID)

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Consultation on Decision Making Arrangements

**Description:** Purpose of Report: This report will propose arrangements for giving scrutiny committees a greater role in reviewing decisions to be taken by the Executive or individual Executive Members before the decision is taken.

**Wards Affected:**

**Report Writer:** Andrew Docherty  
**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Deadline for Report:** 20/07/15

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Andrew Docherty, Assistant Director Legal, Governance and ITT

andrew.docherty@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Consultation on Decision Making Arrangements

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/07/15

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Coppergate Traffic Regulation Order

**Description:** Purpose of Report: To update Members about the Review Decision of the Chief Adjudicator to the Traffic Penalty Tribunal (TPT) regarding civil enforcement of the Coppergate Traffic Regulation Order by way of camera, and to make recommendations as to the way forward.

Members are asked to:-

1. Determine how the Council wishes to respond to the Chief Adjudicator's decision.
2. Determine how the Council wishes to control traffic on Coppergate in the future.

**Wards Affected:** Guildhall Ward

**Report Writer:** Neil Ferris

**Deadline for Report:** 16/07/15

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Neil Ferris, Assistant Director for Transport, Highways and Fleet  
Tel: 01904 55 1448  
neil.ferris@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Coppergate Traffic Regulation Order

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/08/15

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** 25/08/15

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** The Redress Schemes for Lettings Agency and Property Management Work

**Description:** Purpose of Report: To present information about new legislation which affects letting agents and property management work, namely the:

a) Redress Schemes for Lettings Agents and Property Management Work (came into force Oct 2014).

b) The Duty of Letting Agents to Publicise Fees (came into force May 2015)

c) The Smoke and Carbon Monoxide Alarm (England) Regulations 2015 (will be coming into force in October 2015).

The Executive Member is asked to note the legislation, the impact it will have on the service and it will recommend to adopt a policy to enforce the new laws imposing the new maximum penalty in most circumstances unless there are extenuating circumstances.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Ruth Abbott

### Implications

**Level of Risk:**

**Reason Key:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/09/15

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Adult Social Care – The “Market” and “Market Shaping”

**Description:** Purpose of Report: To inform Executive on responsibilities arising from the Care Act impacting on Commissioning, Market Shaping and Market Development.

Executive are asked to note the new responsibilities placed on Adult Social Care as a result of the Care Act and the Department’s position in relation to Market Facilitation, Market Shaping and Provider Failure.

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain

**Deadline for Report:** 17/08/15

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Adult Social Services (Acting)

**Contact Details:** Gary Brittain

gary.brittain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Due to the nature of the report no consultation is necessary.

**Consultees:**

**Background Documents:** Adult Social Care – The “Market” and “Market Shaping”

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** Between 01/09/15 and 30/09/15 **Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Next Steps in the Council's Journey in Equalities

**Description:** Purpose of Report: The report sets out the results of the recent peer review assessment in equalities at 'Excellent' level.

The Executive Member is asked to:

- note the Council's success in being assessed as 'Excellent'
- approve an action plan with respect to identified areas for improvement

This report will be considered at a public Cabinet Member Decision Session on 9 March 2015.

This item will now be considered in June as officers are still awaiting receipt of the formal report from the inspectors.

This report has been deferred in order to take account of new decision making arrangements which will be agreed by the Executive in July.

This issue has been withdrawn because it is a monitoring report for scrutiny to receive an overview of where CYC are to implementing 'excellence' so no Executive Member decision is formally required.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** n/a

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/09/15

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 Finance & Performance Monitor 2015/16

**Description:** Purpose of Report: To provide Members with an update on the 2014/15 finance and performance information.

Members are asked to note the issues.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/09/15

**Lead Member:** Executive Leader, Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Q1 Finance & Performance monitor 2015/16

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing and Safer Neighbourhoods

**Meeting Date:** Between 01/10/15 and 30/10/15 **Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Homeless Strategy Review 2013-18

**Description:** Purpose of Report: To present proposed changes and updates to the Homeless Strategy 2013-18.

The Executive Member is asked to consider and agree the Homeless Strategy Review and action plan for the forthcoming three years.

This decision will be taken at a public Executive Member decision session during October on a date to be confirmed. This was originally entered on the forward plan for decision during July due to an administrative error.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing and Safer Neighbourhoods

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Staff, stakeholders, customers (June 2015), Homeless Strategy Executive Group

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: